



COMMUNITY COLLEGE PROGRAM AMENDMENT FORM

(For changes to State Approved Associate of Applied Science degree, AAS option and Certificate of Completion programs)

This form should be completed electronically and the boxes will expand to accommodate text.
Current instructions, forms, handouts and other useful resources are located at
<http://www.ode.state.or.us/search/results/?ld=231>

College: Clackamas Community College	Date: 1/7/2016
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CAREER LEARNING AREA

<input type="checkbox"/> Ag, Food & Natural Resource Systems	<input type="checkbox"/> Health Services
<input type="checkbox"/> Arts, Information & Communications	<input type="checkbox"/> Human Resources
<input type="checkbox"/> Business & Management	<input checked="" type="checkbox"/> Industrial & Engineering Systems

PROGRAM INFORMATION

<i>APPROVED</i> Program Title <small>(For Official Program Title, refer to your directory at http://www.ode.state.or.us/search/results/?ld=232)</small>	<i>APPROVED</i> CIP Code <small>(Include 7th & 8th digits used for OCCURS reporting.)</small>			<i>APPROVED</i> Recognition Award	<i>Current</i> Credits
	<i>6-digit CIP</i>	<i>7th digit</i>	<i>8th digit</i>		
AAS Title:				<input type="checkbox"/> Associate of Applied Science (AAS) Degree	
Option Title**				<input type="checkbox"/> <i>OPTION</i> to AAS Degree	
Certificate Title: <i>Within</i> AAS Degree? <input checked="" type="checkbox"/> Yes** <input type="checkbox"/> No Energy and Resource Management AAS Degree	14.3501	I	*	<input checked="" type="checkbox"/> Certificate of Completion	90-91

**Enter name of base degree in 'AAS Title' box

TYPE OF PROGRAM AMENDMENT

(Check ALL That Apply)

<input type="checkbox"/> New Program++	<input type="checkbox"/> Curriculum Revision	<input type="checkbox"/> Revision in Program Credits
<input type="checkbox"/> Title Change for Program		<i>Proposed Total Credits:</i> <input type="text"/>
<i>Proposed AAS Title:</i>	<input type="text"/>	
<i>Proposed OPTION Title:</i>	<input type="text"/>	
<i>Proposed Certificate Title:</i>	<input type="text"/>	
<input checked="" type="checkbox"/> SUSPENSION of Program	<i>Reason for Suspension:</i> Insufficient Enrollment	
Suspension Effective Date:	7/1/2016	

++If new program is an additional award for an existing degree or certificate, complete 'Program Information' section for existing program.

CURRICULUM AMENDMENT

[List in a Defined Sequence of Courses Format, e.g. Quarter-to-quarter mapping.
For a New Program, complete the Proposed Curriculum section only.]

CURRENT CURRICULUM 2015-16 [List entire curriculum as last approved]				PROPOSED CURRICULUM [List only course(s) to be amended]			
Course Number	Course Title	Clock Hours	Credits	Course Number	Course Title	Clock Hours	Credits
FALL TERM							
BA-131	Introduction to Business Computing	44	4				
ERM-100	Introduction to Utility and Career Options	33	3				
ERM-107	Career Portfolio	44	4				
ERM-109	Career Interview Strategies	11	1				
ERM-110	OSHA 10 Training	11	1				
ERM-160	Utility Industry Health Awareness	33	3				
HE-261	Community CPR	11	1				
WINTER TERM							
ERM-101	History of Energy Industry in the Pacific Northwest	33	3				
ERM-102	Electricity Fundamentals in the Utility Industry	33	3				
MFG-104	Blueprint Reading	22	2				
MFG-130	Basic Electricity	33	3				
WR-121	English Composition	44	4				
SPRING TERM							
BA-285	Human Relations in Business	44	4				
COMM-111	Public Speaking	44	4				
ERM-103	Fossil Fuels in the Utility Industry	33	3				
MTH-065	Algebra II (or higher level)	44	4				
FALL TERM							
BA-122	Teamwork	33	3				
BA-123	Leadership & Motivation	33	3				
ERM-201	Energy Applications I: Renewable Energy Resources	44	4				
ERM...	Energy & Resource Management program elective	33-44	3-4				
WINTER TERM							
BA-205	Solving Business Comm. Problems with Technology	44	4				
EC-201	Economics: Micro	44	4				
ERM-202	Energy Applications II: Leadership	44	4				
ERM...	Energy & Resource Management program elective	44	4				
SPRING TERM							
BA-124	Negotiation	33	3				
ERM-203	Energy Applications III: Energy Issue	44	4				
ERM-280	Energy & Utility Resource Management CWE	33	3				
ERM...	Energy & Resource Management program elective	44	4				

TOTAL CURRENT CREDITS:		90-91	TOTAL PROPOSED CREDITS:				
College Contact	Shelly Tracy		Telephone No.	503-594-0945			
E-Mail Address	shellyt@clackamas.edu		Fax No.	503-594-0949			
Chief Academic Officer or CTE Dean Signature	<i>Cynthia Rison</i>			Date	1/19/16		



TEACH-OUT PLAN

Plan Implementation Date: 7/1/2016

Program Name: Energy and Resource Management

Program Type: Associate of Applied Science degree

of Students in Program: 0

Source:

Teach out Plan:

Students who come back from past cohorts, who did not complete the second term may take another leadership class that is 4 credits to equate to ERM-202 Energy Applications II: Leadership. For those who did not complete the third term an independent study plan may be established to complete their capstone project that would equate to ERM-203 Energy Applications III: Energy Issues. A business CWE would be accepted to equate to the ERM CWE that is required. All other classes in the degree are offered through other departments at the college.

Communication plan with students:

Prior students who did not complete will be notified by mail with contact information if they chose to discuss their options for completion.

Chair Signature: _____

Stacy

Date: _____

8-30-16

Dean Signature: _____

Guthrie Rosen

Date: _____

8-31-16



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College: Clackamas Community College	Date: 1/7/2016
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CAREER LEARNING AREA

<input type="checkbox"/> Ag, Food & Natural Resource Systems	<input type="checkbox"/> Health Services
<input type="checkbox"/> Arts, Information & Communications	<input type="checkbox"/> Human Resources
<input type="checkbox"/> Business & Management	<input checked="" type="checkbox"/> Industrial & Engineering Systems

PROGRAM INFORMATION

<u>APPROVED</u> Program Title <small>(For Official Program Title, refer to your directory at http://www.ode.state.or.us/search/results?id=232)</small>	<u>APPROVED</u> CIP Code <small>(Include 7th & 8th digits used for OCCURS reporting.)</small>			<u>APPROVED</u> Recognition Award	<u>Current</u> Credits
	6-digit CIP	7 th digit	8 th digit		
AAS Title:				<input type="checkbox"/> Associate of Applied Science (AAS) Degree	
Option Title**				<input type="checkbox"/> OPTION to AAS Degree	
Certificate Title: <i>Within</i> AAS Degree? <input checked="" type="checkbox"/> Yes** <input type="checkbox"/> No Energy and Resource Management Certificate	14.3501	J	*	<input checked="" type="checkbox"/> Certificate of Completion	47

**Enter name of base degree in 'AAS Title' box

TYPE OF PROGRAM AMENDMENT

(Check ALL That Apply)

<input type="checkbox"/> New Program**	<input type="checkbox"/> Curriculum Revision	<input type="checkbox"/> Revision in Program Credits
<input type="checkbox"/> Title Change for Program		<i>Proposed</i> Total Credits: _____
<i>Proposed</i> AAS Title: _____		
<i>Proposed</i> OPTION Title: _____		
<i>Proposed</i> Certificate Title: _____		
<input checked="" type="checkbox"/> SUSPENSION of Program	Reason for Suspension: Insufficient Enrollment	
Suspension Effective Date:	7/1/2016	

**If new program is an additional award for an existing degree or certificate, complete 'Program Information' section for existing program.

CURRICULUM AMENDMENT

[List in a Defined Sequence of Courses Format, e.g., Quarter-to-quarter mapping.
For a New Program, complete the Proposed Curriculum section only.]

CURRENT CURRICULUM 2015-16 [List entire curriculum as last approved]				PROPOSED CURRICULUM [List only course(s) to be amended]			
Course Number	Course Title	Clock Hours	Credits	Course Number	Course Title	Clock Hours	Credits
FALL TERM							
BA-131	Introduction to Business Computing	44	4				
ERM-100	Introduction to Utility and Career Options	33	3				
ERM-107	Career Portfolio	44	4				
ERM-109	Career Interview Strategies	11	1				
ERM-110	OSHA 10 Training	11	1				
ERM-160	Utility Industry Health Awareness	33	3				
HE-261	Community CPR	11	1				
WINTER TERM							
ERM-101	History of Energy Industry in the Pacific Northwest	33	3				
ERM-102	Electricity Fundamentals in the Utility Industry	33	3				
MFG-104	Blueprint Reading	22	2				
MFG-130	Basic Electricity	33	3				
WR-121	English Composition	44	4				
SPRING TERM							
BA-285	Human Relations in Business	44	4				
COMM-111	Public Speaking	44	4				
ERM-103	Fossil Fuels in the Utility Industry	33	3				
MTH-065	Algebra II (or higher level)	44	4				
TOTAL CURRENT CREDITS:			47	TOTAL PROPOSED CREDITS:			
College Contact	Shelly Tracy			Telephone No.	503-594-0945		
E-Mail Address	shellyt@clackamas.edu			Fax No.	503-594-0949		
Chief Academic Officer or CTE Dean Signature				<i>Shelly Tracy</i>		Date	1/19/16



TEACH-OUT PLAN

Plan Implementation Date: 7/1/2016

Program Name: Energy and Resource Management Certificate

Program Type: One Year Certificate

of Students in Program: 0

Source:

Teach out Plan:

Students who come back from past cohorts, who did not complete the third term, may develop an independent study plan to explore fossil fuels in the utility industry. All other classes in the final term of the certificate are offered through other departments at the college.

Communication plan with students:

Prior students who did not complete will be notified by mail with contact information if they wish to discuss their options for completion.

Chair Signature: _____

A handwritten signature in cursive script, appearing to read 'Sherry', written over a horizontal line.

Date: _____

8-30-16

Dean Signature: _____

A handwritten signature in cursive script, appearing to read 'Cynthia K. Mason', written over a horizontal line.

Date: _____

8-31-16



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College: Clackamas Community College	Date: 1/7/2016
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CAREER LEARNING AREA

<input type="checkbox"/> Ag, Food & Natural Resource Systems	<input type="checkbox"/> Health Services
<input type="checkbox"/> Arts, Information & Communications	<input type="checkbox"/> Human Resources
<input type="checkbox"/> Business & Management	<input checked="" type="checkbox"/> Industrial & Engineering Systems

PROGRAM INFORMATION

<u>APPROVED</u> Program Title <small>(For Official Program Title, refer to your directory at http://www.ode.state.or.us/search/results/?id=232)</small>	<u>APPROVED</u> CIP Code <small>(Include 7th & 8th digits used for OCCURS reporting.)</small>			<u>APPROVED</u> Recognition Award	<u>Current</u> Credits
	<u>6-digit CIP</u>	<u>7th digit</u>	<u>8th digit</u>		
AAS Title:				<input type="checkbox"/> Associate of Applied Science (AAS) Degree	
Option Title**				<input type="checkbox"/> OPTION to AAS Degree	
Certificate Title: <u>Within</u> AAS Degree? <input checked="" type="checkbox"/> Yes** <input type="checkbox"/> No Occupational Health and Safety Pathway Certificate	14.3501	Z	*	<input checked="" type="checkbox"/> Certificate of Completion	14

**Enter name of base degree in 'AAS Title' box

TYPE OF PROGRAM AMENDMENT

(Check ALL That Apply)

<input type="checkbox"/> New Program**	<input type="checkbox"/> Curriculum Revision	<input type="checkbox"/> Revision in Program Credits
<input type="checkbox"/> Title Change for Program		<i>Proposed Total Credits:</i> _____
<i>Proposed AAS Title:</i>	_____	
<i>Proposed OPTION Title:</i>	_____	
<i>Proposed Certificate Title:</i>	_____	
<input checked="" type="checkbox"/> SUSPENSION of Program	<i>Reason for Suspension:</i> Insufficient Enrollment	
Suspension Effective Date:	7/1/2016	

**If new program is an additional award for an existing degree or certificate, complete 'Program Information' section for existing program.

CURRICULUM AMENDMENT

[List in a Defined Sequence of Courses Format, e.g., Quarter-to-quarter mapping.
For a New Program, complete the Proposed Curriculum section only.]

CURRENT CURRICULUM 2015-16 [List entire curriculum as last approved]				PROPOSED CURRICULUM [List only course(s) to be amended]			
Course Number	Course Title	Clock Hours	Credits	Course Number	Course Title	Clock Hours	Credits
	FALL TERM						
ERM-100	Introduction to Utility and Career Options	33	3				
ERM-107	Career Portfolio	44	4				
ERM-109	Career Interview Strategies	11	1				
ERM-110	OSHA 10 Training	11	1				
ERM-111	Flagging- Work Zone Protection	11	1				
ERM-160	Utility Industry Health Awareness	33	3				
HE-261	Community CPR	11	1				
TOTAL CURRENT CREDITS:			14	TOTAL PROPOSED CREDITS:			
College Contact	Shelly Tracy			Telephone No.	503-594-0945		
E-Mail Address	shellyt@clackamas.edu			Fax No.	503-594-0949		
Chief Academic Officer or CTE Dean Signature						Date	1/19/16



TEACH-OUT PLAN

Plan Implementation Date: 7/1/2016

Program Name: Occupational Health and Safety

Program Type: Career Pathway Certificate

of Students in Program: 0

Source:

Teach out Plan:

If ERM-100 was not completed, then the student must present all completed original assignments that were required for ERM-100 Introduction to Utility Industry and Career Options, in order to receive credit for the class. The same requirements would apply to ERM-107 Career Portfolio. If the student is missing CPR, that class is offered most terms through our department.

Communication plan with students:

Prior students who did not complete will be notified by mail with contact information if they wish to discuss their options for completion.

Chair Signature: Shay Date: 8-30-16

Dean Signature: Cynthia Rosen Date: 8-31-16



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College: Clackamas Community College	Date: 1/7/2016
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CAREER LEARNING AREA	
<input type="checkbox"/> Ag, Food & Natural Resource Systems	<input type="checkbox"/> Health Services
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	6-digit CIP	7 th digit	8 th digit		
AAS Title:				<input type="checkbox"/> Associate of Applied Science (AAS) Degree	
Option Title**				<input type="checkbox"/> OPTION to AAS Degree	
Certificate Title: <i>Within</i> AAS Degree? <input checked="" type="checkbox"/> Yes** <input type="checkbox"/> No Utility Trade Preparation: Lineworker Certificate	14.3501	Z	*	<input checked="" type="checkbox"/> Certificate of Completion	36

**Enter name of base degree in 'AAS Title' box

TYPE OF PROGRAM AMENDMENT		
(Check ALL That Apply)		
<input type="checkbox"/> New Program++	<input type="checkbox"/> Curriculum Revision	<input type="checkbox"/> Revision in Program Credits
<input type="checkbox"/> Title Change for Program		<i>Proposed Total Credits:</i>
<i>Proposed AAS Title:</i>		
<i>Proposed OPTION Title:</i>		
<i>Proposed Certificate Title:</i>		
<input checked="" type="checkbox"/> SUSPENSION of Program	<i>Reason for Suspension:</i> Insufficient Enrollment	
Suspension Effective Date:	7/1/2016	

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CURRICULUM AMENDMENT

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ERM-110	OSHA 10 Training	11	1				
ERM-160	Utility Industry Health Awareness	33	3				
ERM-161	Utility Industry Safety Development	44	4				
HE-261	Community CPR	11	1				
MTH-065	Algebra II	44	4				
WINTER TERM							
BA-119	Project Management Practices	22	2				
ERM-111	Flagging-Work Zone Protection	11	1				
ERM-162	Groundworker Training	33	3				
ERM-163	Initial Pole Climbing	44	4				
MFG-104	Blueprint Reading	22	2				
MFG-130	Basic Electricity	33	3				
TOTAL CURRENT CREDITS:			36	TOTAL PROPOSED CREDITS:			
College Contact	Shelly Tracy			Telephone No.	503-594-0945		
E-Mail Address	shellyt@clackamas.edu			Fax No.	503-594-0949		
Chief Academic Officer or CTE Dean Signature				<i>Shelly Tracy</i>		Date	1/19/16



TEACH-OUT PLAN

Plan Implementation Date: 7/1/2016

Program Name: Utility Trade Preparation: Lineworker

Program Type: Career Pathway Certificate

of Students in Program: 0

Source:

Teach out Plan:

The last and only cohort to complete the revised, now two term Lineworker Program, all passed the classes the second term. So the same teach-out plan applies to this certificate since the first term is the Utility Workforce Readiness Certificate.

If ERM-100 was not completed, then the student must present all completed original assignments that were required for ERM-100 Introduction to Utility Industry and Career Options, in order to receive credit for the class. The same requirements would apply to ERM-107 Career Portfolio. If the student is missing CPR, that class is offered most terms through our department and MTH-065 is available through the college every term.

Communication plan with students:

Prior students who did not complete will be notified by mail with contact information if they wish to discuss their options for completion.

Chair Signature: Shucy Date: 8-30-16
Dean Signature: Cynthia Koen Date: 8-31-16



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College: Clackamas Community College	Date: 1/7/2016
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CAREER LEARNING AREA

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PROGRAM INFORMATION

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AAS Title:				<input type="checkbox"/> Associate of Applied Science (AAS) Degree	
Option Title**				<input type="checkbox"/> OPTION to AAS Degree	
Certificate Title: <u>Within AAS Degree?</u> <input checked="" type="checkbox"/> Yes** <input type="checkbox"/> No Utility Workforce Readiness Pathway Certificate	14.3501	Z	*	<input checked="" type="checkbox"/> Certificate of Completion	22

**Enter name of base degree in 'AAS Title' box

TYPE OF PROGRAM AMENDMENT

(Check ALL That Apply)

<input type="checkbox"/> New Program**	<input type="checkbox"/> Curriculum Revision	<input type="checkbox"/> Revision in Program Credits
<input type="checkbox"/> Title Change for Program		<i>Proposed Total Credits:</i>
<i>Proposed AAS Title:</i>		
<i>Proposed OPTION Title:</i>		
<i>Proposed Certificate Title:</i>		
<input checked="" type="checkbox"/> SUSPENSION of Program	<i>Reason for Suspension:</i> Insufficient Enrollment	
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ERM-111	Flagging- Work Zone Protection	11	1				
ERM-160	Utility Industry Health Awareness	33	3				
ERM-161	Utility Industry Safety Development	44	4				
HE-261	Community CPR	11	1				
MTH-065	Algebra II	44	4				

TOTAL CURRENT CREDITS:	22	TOTAL PROPOSED CREDITS:	
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College Contact	Shelly Tracy	Telephone No.	503-594-0945
E-Mail Address	shellyt@clackamas.edu	Fax No.	503-594-0949
Chief Academic Officer or CTE Dean Signature	<i>Cynthia Rosen</i>		Date 1/19/16



TEACH-OUT PLAN

Plan Implementation Date: 7/1/2016

Program Name: Utility Workforce Readiness

Program Type: Career Pathway Certificate

of Students in Program: 0

Source:

Teach out Plan:

If ERM-100 was not completed, then the student must present all completed original assignments that were required for ERM-100 Introduction to Utility Industry and Career Options, in order to receive credit for the class. The same requirements would apply to ERM-107 Career Portfolio. If the student is missing CPR, that class is offered most terms through our department and MTH-065 is available through the college all terms.

Communication plan with students:

Prior students who did not complete will be notified by mail with contact information if they wish to discuss their options for completion.

Chair Signature: Stacy Date: 8-30-16

Dean Signature: Cynthia K... Date: 8-31-16



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AAS Title:				<input type="checkbox"/> Associate of Applied Science (AAS) Degree	
Option Title**				<input type="checkbox"/> OPTION to AAS Degree	
Certificate Title: <i>Within</i> AAS Degree? <input checked="" type="checkbox"/> Yes** <input type="checkbox"/> No Utility Field Technician Pathway Certificate	14.3501	Z	*	<input checked="" type="checkbox"/> Certificate of Completion	32-33

**Enter name of base degree in 'AAS Title' box

TYPE OF PROGRAM AMENDMENT

(Check ALL That Apply)

<input type="checkbox"/> New Program++	<input type="checkbox"/> Curriculum Revision	<input type="checkbox"/> Revision in Program Credits
<input type="checkbox"/> Title Change for Program		Proposed Total Credits: _____
Proposed AAS Title:	_____	
Proposed OPTION Title:	_____	
Proposed Certificate Title:	_____	
<input checked="" type="checkbox"/> SUSPENSION of Program	<i>Reason for Suspension:</i> Insufficient Enrollment	
Suspension Effective Date:	7/1/2016	

++If new program is an additional award for an existing degree or certificate, complete 'Program Information' section for existing program.



TEACH-OUT PLAN

Plan Implementation Date: 7/1/2016

Program Name: Utility Field Technician

Program Type: Career Pathway Certificate

of Students in Program: 0

Source:

Teach out Plan:

No plan as no students were ever enrolled in this certificate.

Communication plan with students:

None, as there were no students.

Chair Signature: _____

Stacey

Date: _____

8.30.16

Dean Signature: _____

Cynthia R...

Date: _____

8-31-16